

Date

Engineering Division
Design Management Branch

SUBJECT: Request for Proposal, AE Contract No. DACA31-__-__-____
(Title)

(AE)

Gentlemen:

We intend to (modify) (issue a delivery order for) subject contract in accordance with the attached Scope of Work dated _____.

Please submit a formal fee proposal for this work by _____. You are not to proceed with accomplishment of the work until after fee negotiation has concluded, and you are issued authority to proceed.

If you have questions as you prepare the proposal for our receipt by _____, please contact the Design Manager, _____, at (410) 962-_____.

Sincerely,

Authorized Representative of
the Contracting Officer

Attachment